



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Wednesday 6th November 2024

Dear Members

You are summoned to attend a **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 11th November 2024 at 7pm** at **Melksham Without Parish Council Offices, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09&omn=88635762446>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout.co.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

Teresa Strange, Clerk

AGENDA

1. Welcome, Announcements & Housekeeping

2. To receive **apologies** and consider approval of reasons given.

3. Invited Guests:

- a) Wiltshire Councillor **Nick Holder** (Bowerhill).
- b) Wiltshire Councillor **Phil Alford** (Melksham Without North & Shurnhold).
- c) Wiltshire Councillor **Jonathon Seed** (Melksham Without West & Rural). To note report.

4. a) To receive **Declarations of Interests**.

b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.

5. To consider holding items in **Closed Session** due to confidential nature

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required (7b, 8b, 8d, 10b) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

6. Public Participation

7. a) To approve the **Minutes of the Full Council Meeting** held on 7th October 2024.

b) To approve the **Confidential Notes** to accompany the Full Council minutes of 7th October 2024.

8. Planning

a) To approve the **Planning Committee Minutes** of 21st October and 4th November 2024.

b) To approve the Confidential Notes to accompany the Planning Committee minutes of 21st October and 4th November 2024.

c) To formally approve the **Planning Committee** recommendations of 21st October and 4th November 2024.

d) To note update on the submission of the reviewed joint Melksham Neighbourhood Plan and decisions taken under delegated powers.

9. Finance

a) To note **Receipts & Payments** reports for October.

b) To seek **cheque signatories/online authority** for November payments.

c) To approve Bank Account and Fund Transfers.

d) To consider initial thoughts/requests to inform the 2025/26 budget preparation

10. Asset Management

- a) To approve the Asset Management Committee minutes of 4th November 2024.
- b) To approve the Confidential Notes to accompany the Asset Management Committee minutes of 4th November 2024.
- c) To formally approve the Asset Management Committee recommendations of 4th November 2024.

11. Staffing:

- a) To receive update on recruitment of replacement Parish Officer
- b) To note the National Joint Council (NJC) have agreed a pay award of £1,290 per annum for all Local Government Services employees for 2024/25 and to consider budget impact
- c) To consider deferring review of the Chair's Allowance until notified of findings/recommendations of the Wiltshire Independent Remuneration Panel
- d) To approve closure of council public office at Christmas for 2 weeks:
Mon 23rd December – Friday 3rd January

12. Partnership Working:

- a) **Age UK:** To receive update and consider Quarter 2 Report for 2024/25.
- b) **Joint Partnership Working:**
 - i) To note feedback from WALC annual conference 5th November
 - ii) To note feedback from SLCC annual training day 8th November
 - iii) To note meeting arranged with Melksham Town Council Deputy Clerk
 - iv) To consider inviting new Melksham Oak Executive Head to meet with the parish council
- c) To note update from Village Hall meeting 17th October
- d) To note update from CAWS CEG Community Action Whitley & Shaw Community Emergency Group 9th October
- e) Update from Melksham Area Health & Wellbeing meeting 17th October
- f) To note rewilding project being undertaken in Bowerhill

13. To consider submitting comments to the following public consultations

- a) Government consultation on enabling remote attendance and proxy voting at local authority meetings <https://bit.ly/3NOeVLS>

- b) To approve comments to be submitted to the consultation on community EV charging points. <https://bit.ly/3ZLXyTu>
- c) To note Wiltshire Council Countryside Access Improvement Plan engagement survey. <https://bit.ly/3Yp4rrw> **This is for individual responses and not for a council response, a future parish council survey is planned.**

14. Partnership Working:

- g) **Age UK:** To receive update and consider Quarter 2 Report for 2024/25.
- h) **Joint Partnership Working:**
 - v) Feedback from WALC (Wiltshire Association of Local Councils) annual conference 5th November
 - vi) Feedback from SLCC (Society of Local Council Clerks) annual training day 8th November
 - vii) Meeting arranged with Melksham Town Council Deputy Clerk
 - viii) To consider inviting new Melksham Oak Executive Head to meet with the parish council
- i) Update from Village Hall meeting 17th October
- j) Update from CAWS CEG Community Action Whitley & Shaw Community Emergency Group
- k) Update from Melksham Area Health & Wellbeing meeting 17th October

15. Social media:

To consider whether the parish council should discontinue using X (formerly Twitter) following recent changes on the platform.

16. Climate Change:

- a) To note rewilding project being undertaken in Bowerhill by Wiltshire Council
- b) To consider trial in other parts of the UK to remove street lights